

I. Call to Order (Molly Bennett)

Called to order at 6:30pm

II. Pledge of Allegiance (Amanda Cribbs)

III. Recognition of Guests (Molly Bennett)

IV. Public Comment

No public comment

V. Consent Agenda

Board Meeting Minutes - December 2018

12/19/2018 Board of Trustees Meeting Minutes

Motion to approve by Ben, seconded by Bernardine, and approved unanimously at 6:33p

Consent Agenda: Financial Reports as of November 2018

- A. Draft Budget vs. Actual November 1 - November 30 2018.pdf
- B. Draft November 2018 Income Statement.pdf
- C. Draft November 2018 Balance Sheet.pdf
- D. Payments over \$500 November.pdf
- E. 12.31.18 Cash Flow (1).xls

Resolution 2019-01-1997: be it resolved by the Board of Trustees of the School, that the Consent Agenda for January, 2019 be approved.

Resolution 2019-01-1998: be it resolved that the Board of Trustees of the Environmental Charter School at Frick Park agrees that in all matters pertaining to interscholastic athlete activities, the school shall be governed by the Constitution, By-Laws Policies and Procedures, and Rules and Regulations of the PIAA.

A. PIAA_Application for School Membership.pdf

Motion to approve by Ben, seconded by Michael - unanimously approved at 6:35p

VI. Board Education

Rogers FF&E (AV/IT/Security/Wayfinding/Kitchen Equipment/Furniture)

Nikole: Rogers building "neighborhoods" will have 4 core content areas, flex room, student collab space, teacher collab space, restrooms (inc. gender neutral) for students and teachers, private/calling space, and staff lounge. We're responsible for outfitting rooms. Sample furniture coming on Monday for students to test. Looking for high-quality, school-grade items.

Budget includes purchase AND install, not including printers and other non-classroom tech. AV (\$200k), IT (\$50k), Security (\$50k), Wayfinding and graphics (\$50k), furniture (\$600k). Leasing security equipment would cost \$100k annually.

Kitchen equipment and install (\$100k): walk-in freezer, trays, silverware, etc. NOT a functional kitchen, just warming.

Site enhancement (\$50k): none in lease. Will eventually want a basketball court with permeable pavement, walking trails in wooded area - as wheelchair accessible as possible.

Contingency (\$50k)

Total hard cost: (\$1,074,938)

Total soft cost for Wildman Chalmers, Ethos site design (\$175k)

Costs not included: change orders, site enhancements, moving fees and updates to current buildings, WELL certification, monitoring equipment, nurses stations/receptacles, supplies for restrooms/classrooms, facilities vehicle, additional fees and services.

Enrollment Update (Nikole Sheaffer)

Nikole: Poised to reach goal of 25% enrollment increase. St. Raphael's is trying to bring school back, but we reached out to that neighborhood, and some families came to last week's open house.

Lottery is Feb 19th. Propel (uses School Mint) also runs lottery during the day. One more mail drop planned for Wilkinsburg. We should be at full capacity next year for 7th and 8th. 60-80 families at open houses, and we provide child care during each.

VII. Business (Committee Reports)

Governance (10 minutes Molly Bennett)

Met with Bayer Center for Nonprofit Management and looked at bylaws. Goal for retreat in March instead of January. Will finalize bylaws and governance structures in meantime. Our next step is going forward with BaordsWork! Should have new bylaws to vote on at retreat

Charlie: Past minutes and bylaws to be available on ECS website soon. Basecamp to be obsolete by next meeting.

Finance (10 minutes Ben W)

Moved all accounts from First Commonwealth to First National Bank.

Facilities (10 minutes Dan Keifer)

Being built from 2nd floor down. Ground floor metal framing. Progressing well.

Electric main, distribution panels. Standard operating procedure, but gives flexibility to control building with new IT.

Ground floor MEPs (Mech, Elec. Plumb) going in. Wires aren't spooled - more efficient. Pre-cut for specific rooms.

1st floor: drywall going up, HVAC above ceiling (out of walls for most part) - about 25% complete first floor drywall. Drywall indicative of "closing inspection" approval. 2nd floor drywall is up AND has first coat of tape/mud. Able to service heating/cooling units per room instead of without shutting whole system off.

Jon: This building sets institutional standards that we can then retroactively apply to older buildings.

Education (10 minutes Sarah Scott)

Nothing to report.

CEO Support (10 minutes Michael Aronson)

Working with Jon and Molly on first draft of evaluation from Jon. Bayer advised to go through and tweak in future years. Perpetual editing will leave us without any document.

PCO (10 minutes Kate Brennan)

Jon, Molly, and Mandy attended last week's forum for parents to ask questions about the board/admin perspective of unionization process. Laura Hudson present as representative for union. Well attended, very thoughtful and appreciated.

Intent of next month's meeting to decide what future of PCO should look like. Sense from steering committee is uncertainty with how to move forward as PCO considering changes (i.e. 3 buildings).

Equity and Diversity (10 minutes M. Bernardine Dias)

Meeting with Jon next week to recalibrate and discuss strategic planning.

VIII. Other Business

Rebecca: Working on onboarding info with PULSE fellow and Charlie. What do you wish you had known before joining. Overview of onboarding packet. Will put together questionnaire.

Bob, as new member, helped highlight steep learning curve of joining board: Charter process, non-profit, curriculum, student/parents.

Jon: talked to Brian about Board coming together in Spring to lay pathway for playground. better for parents with strollers, picking kids up, etc.

IX. Executive Session

Entered at 8:04p

Labor Relations - Next Steps

Adjournment of Trustee Meeting

Attended	Did Not Attend
Michael Aronson Molly Bennett Kate Brennan Amanda Cribbs M. Bernardine Dias Lisa Elliott Robert Jones Dan Keifer Rebecca King Jon McCann Charlie Orr Nikole Sheaffer Ben W	Kate Dattilo Karen Howard Dwight Laufman Scott R Jillian Riley Sarah Scott

Secretary Signature

Date