

The Community for Pittsburgh Ultimate

Board of Directors Meeting

Date: Thursday, November 15

Time: 6:00 pm

Location: Ice House Studios Conference Room

Bridgeline: 641-715-3580; 251-637

Board Members:

	Present	Absent		Present	Absent		Present	Absent
Lucy Bender	x		Kira Harbourne	x		Christie Lawry, Executive Director	late	
Patrick Cooper	x		Jenna Kappelt	x		Daniel Menges, Treasurer		
Vivek Devaraj	x		Jay Walker	x				
Evan Gross	x		PJ Williamson	x				
<i>5 required for quorum - quorum achieved</i>								

Guests: Svetlana Romanova, Susan Devaraj

Minutes:

Item	Discussion	Vote/Conclusion	Follow-up & Ownership
<i>Call to order</i>			
<i>Approval of minutes</i>	October 18, 2018 Meeting Minutes	Motion: Evan Second: Kira All in favor: All	
<i>Finance Committee and Treasurer's Report (20 minutes 8:30-8:55)</i>	2017 990 Submitted 2017 BCO 10 Submitted 2016 BCO 10 Update IRS letter accepting payment terms Executive Summary link Financial Statements link Fundraising Letter & IOBY Campaign: Managing: PJ Collect names-Evan, Jenna Write/edit letter-Lucy	Christie & PJ met with Miriam about fundraising In Our Backyard Non-Profit Fundraising campaign starts next week!	Fundraising Gala (update from Jenna): Venue searching Delegate different areas of planning
<i>Administrative Report (15 minutes)</i>	Executive Director Report - link HERE Last updated: 11/8	Christie updated events on all strategic planning committee pages	

	Women's league registration - 50!	on Pittsburgh Ultimate website.	
<i>Board Committee Updates</i>	<p>Announce board committee chairs</p> <p><u>Executive:</u></p> <ul style="list-style-type: none"> BoardsWork! --PJ's follow up <p>Waiting to hear back from RMU.</p> <p><u>Internal/External:</u></p> <ul style="list-style-type: none"> FNOF valuation move to Finance Committee (Vivek and Daniel) <p><u>Governance:</u></p> <ul style="list-style-type: none"> Meeting with potential candidates debrief (Lucy) 	<p><u>Executive:</u> PJ, Jenna, Lucy</p> <p><u>Internal/External:</u> Jay, Jenna, Kira</p> <p><u>Governance:</u> Evan, Lucy, Coop, Jay</p> <p><u>Finance:</u> Daniel, Vivek, Evan, Coop, Lucy</p>	<p>Executive: BoardWorks (PJ)</p> <p>Governance: Email Andreas Beck (Lucy)</p>
<i>Other Business</i>	<p>November agenda--Discuss what to post in public minutes (Monthly to actual? Financial statement?) TABLED TO DECEMBER</p> <p>Data taskforce - Susan update</p>	<p>Data taskforce: Have option to request data from group - attendance, retention, trends, etc.</p>	<p>Will send a list of fields that are available so we can make requests (Susan/Christie)</p>
<i>Strategic Plan Committees</i>	<p>Diversity Committee - JAY</p> <ul style="list-style-type: none"> Ben chair committee (Vivek update) NEW CHAIR? <p>Gender Equity Committee - SVET/CHRISTIE/LUCY</p> <ul style="list-style-type: none"> Hat tourney & coaching clinic recap NEW CHAIR? Assess members <p>Fundraising Committee -PJ</p> <ul style="list-style-type: none"> End of Year Fundraiser <p>Field Space Task Force - VIVEK</p> <ul style="list-style-type: none"> New member (Nate Tovornik) with interest (add Jay/PJ/Evan to distribution) <p>Community Integration - SVET/JENNA</p> <ul style="list-style-type: none"> NEW CHAIR? Svet interested <p>Youth Committee - PATRICK</p> <ul style="list-style-type: none"> Vote on Youth Charter (tabled to November); email comments suggestions to 	<p>Gender Equity Report (Svetlana):</p> <p>Women's hat league: new people & returners</p> <p>Women's winter league: lower numbers than expected</p> <p>Obstacles with women's fall hat league attendance and women's programming</p> <p>Final Youth Charter Link</p> <p>Motion: Evan Second: Jay All in favor: All</p>	<p>New Gender Equity chair potential candidates</p>
<i>Closed Session</i>		None	
<p>Next meeting: December 20, 2018 @ 6:30pm</p> <p>Phone Call: N/a</p>			

Submitted by: Lucy Bender (Secretary)

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