

The Community for Pittsburgh Ultimate

Board of Directors Meeting

Date: Thursday, December 20, 2018

Time: 6:30 pm

Location: Ice House Studios Conference Room

Bridgeline: 641-715-3580; 251-637

Board Members:

	Present	Absent		Present	Absent		Present	Absent
Lucy Bender	7:17		Kira Harbourne	x		Christie Lawry, Executive Director	x	
Patrick Cooper		x	Jenna Kappelt	x		Daniel Menges, Treasurer	x	
Vivek Devaraj	phone		Jay Walker		x			
Evan Gross	x		PJ Williamson		x			

5 required for quorum - quorum achieved

Guests:

Minutes:

Item	Discussion	Vote/Conclusion	Follow-up & Ownership
<i>Call to order</i>			6:45pm
<i>Approval of minutes</i>	November 15, 2018 Board Meeting Minutes	Motion: Evan Second: Kira All in favor: vivek Evan Jenna Lucy Kira	
<i>Finance Committee and Treasurer's Report (20 minutes 6:30-6:50)</i>	Executive Summary Financial Statements Fundraising IOBY Campaign update (Christie?) Gala Update (Jenna) (Annual Report 2017)		Intangible Assets from FNOF - to be addressed by Daniel Christie to follow up with Braddock Hills regarding checks Continue sending IOBY to everyone you know! Brainstorm as a group on Gala options - jenna
<i>Administrative Report (15 minutes)</i>			January 13th @ 8:30 Safesport

	<p>Executive Director Report - link HERE (updated 12/20)</p> <p>Last updated:</p> <p>2018 Strategic Plan Update Google Doc (Christie)</p> <p><u>Operational Update Notes:</u></p> <p>USA Ultimate state based organization (SBO) PA Ultimate non-profit has been founded and Christie is the President of the Board of Directors.</p> <p>Christie is now Girls Outreach Coordinator for GUM and we will now have more access to resources.</p> <p>USAU may require Safesport Certification for any position interacting with children in the future.</p> <p>Pittsburgh Ultimate Casual Leagues and some tournaments may change from 15+ to 18+.</p> <p>Benefits include priority to host events & discounts.</p> <p>College Regionals:</p> <p>Pittsburgh Ultimate put in a bid to host at Turner Valley for women's & men's division.</p> <p>Other:</p> <p>Waiting for MARS field contract.</p> <p>Camp Spirit is underway. Fields at North Park.</p> <p>Looking for bar location/sponsor that are in line with mission. Christie /Jennais researching from Sustainable Pittsburgh restaurant list.</p> <p>Potential corporate/team building clinics offered for companies for partners or restaurants</p>		<p>Certification webinar.</p> <p>Encourage potential coaches & chaperones to get cert!</p>
<p><i>Board Committee Updates</i></p>	<p><u>Executive:</u></p> <ul style="list-style-type: none"> BoardsWorks update (PJ) <p><u>Internal/External:</u> no movement</p> <p><u>Governance:</u> Evan shared draft of policy for appointing board members.</p>	<p><u>Executive:</u> PJ, Jenna, Lucy</p> <p><u>Internal/External:</u> Jay, Jenna, Kira</p> <p><u>Governance:</u> Evan, Lucy, Coop, Jay</p>	<p>Annual report: start preparing, Daniel. Christie has a doc started, and we are working on how to frame the financial info</p>

	<p><u>Finance</u>: Annual Report - January meeting Monday, January 14 @ 6:30</p>	<p><u>Finance</u>: Daniel, Vivek, Evan, Coop, Lucy</p>	<p>Vote on board member appointment policy in Jan meeting.</p> <p>Finance committee meeting Monday Jan 14, 6:30pm</p>
<p><i>Other Business</i></p>	<p>Discuss what to post in public minutes (Monthly to actual? Financial statement?)</p> <p><i>(Tabled to Dec. in Nov. meeting)</i></p> <p><i>(Tabled to Jan. in Dec. meeting)?</i></p> <p>Data taskforce (Susan)</p> <p><i>What data can we collect from members?</i></p> <p><i>Request members to contribute data?</i></p>		
<p><i>Strategic Plan Committees</i></p>	<p><u>Diversity Committee</u>: Jay</p> <ul style="list-style-type: none"> • New chair? <p><u>Gender Equity Committee</u>: Svet/Christie/Lucy</p> <ul style="list-style-type: none"> • New chair - Natalie (Board needs to vote) • Dec 6 Meeting Minutes • Goals review 2018 <p><u>Fundraising Committee</u>: PJ</p> <ul style="list-style-type: none"> • <p><u>Field Space Task Force</u>: Vivek</p> <ul style="list-style-type: none"> • Looking into potential development options for field space • Looking to build partnerships with organizations that have field space to offer (Ellis School) • Look into partnering with Diversity Committee to reach new communities <p><u>Community Integration</u>: Svet/Jenna</p> <ul style="list-style-type: none"> • New chair? Svet interested <p><u>Youth Committee</u>: Patrick</p> <p>Create list of potential members</p> <p>Send email for first meeting</p> <p>Final Youth Charter Link</p>		
<p><i>Closed Session</i></p>		<p>None</p>	
<p>Meeting adjourned: 8:08pm</p> <p>Next meeting: January 17th 6:30pm, Thursday</p> <p>Phone Call: N/a</p>			

Submitted by: Lucy Bender (Secretary)
Date: December 20, 2018 @ 8:20pm