

Operation Strong Mind

Board Meeting Minutes

March 17, 2018 9:24am-11:03am

Location: 35 Wilson Street Pittsburgh, PA 15223

Attendees:

President: Thomas Stokes, Vice President: Michael Zimmerman- excused absence, Secretary:

Katie Guardino, CFO: Naomi North, Spiritual Community Engagement Specialist: Jaime Dean,

MSW Student Intern: Shannon Hagy- excused absence, Board Member: Kim Falk

Board Members Present: 4, Absent: 1

Call Meeting to Order:

Katie Guardino

Treasurer's Report:

Received \$19.77 in Shop 'N Save gift cards

PNC Bank account balance \$3482.25

Upcoming bills- taxes, email accounts, liability insurance (due July 2018)

Facebook Fundraisers- Katie raised \$80, Donna Stokes; waiting for funds to be released to OSM
(must be \$100 minimum)

Old Business:

Still waiting to hear from Whole Foods Nickels for Non-Profits

Reviewed January's Board Meeting Minutes

Jaime motions to approve January's Board Meeting Minutes, second by Kim, board approved.

New Business:

Free X update: Shannon and Lisa had to reschedule their meeting, to be continued

Logo: Samples were reviewed and chosen (see picture below). To be given back to Dan North for changes. Then will have to have final review and vote.



Fundraising, grant proposals, building a network of individual donors: Jaime working on letter to Get Go manager for donations, gift cards, water, towels, hygiene products (uncertain if it will be monthly or quarterly)

Veterans Support Foundation grant due at the end of this month- Naomi is working on it

Individual donors- build and nurture relationships, no goals for the board, suggested a strategy meeting for fundraising

Daughters of the Revolution- OSM would like to speak at their organization (possible gift/donation)

May 9th Veterans Breakfast Club- Jaime

PA State Grant DMVA- application is completed, pending, vender number was approved, could be up to \$50,000, the recipients will be announced by the end of March 2018 and funds will be dispersed in June or July 2018

PWC- still pending, our proposal is at the National level, could be between \$50,000-\$100,000, their next board meeting is April 2018

Kim to work on Awesome Pittsburgh (\$1,000 one time grant), and The Sprout Fund

Forward Engagement Teams: funding, recruit volunteers/administrative assistant, ability to speak to groups of people (to spark interest and train them), get our foot in the door

- Military bases, drill weekend
- FRG's (Family Readiness Groups)

Compensation: Board voted on Tom Stokes- to increase his compensation from $\frac{3}{4}$ (\$30,000) to full time (\$40,000), in prospective budget, the change resulted from Tom's retirement from the Military on March 1, 2018. Therefore, prospective compensation will go from \$30,000 to \$40,000 annually. Compensation will be reviewed for all staff periodically.

Jamie motions to approve, Kim seconds approval, and Katie approves- Quorum Vote.

Prospective Budget to be amended

Additional discussion: Katie joined the Ladies Auxiliary for the Sharpsburg American Legion Post 106, received permission to invite Tom to next board meeting. Want to get into other VFW's and American Legions to meet with them.

Tom meeting with Kerrie Boydman, LCSW on Monday 3/19/18, will be working with her to transfer some of his non-military clients to her (she is one of OSM's Community Partners)

Tom using Therapy Notes software for his private practice documentation, currently on a free trial, then \$25/month for non-profits

Looking for Licensed Social Workers and Licensed Clinical Social Workers to help Tom with client caseload

Jaime's coffee truck is having a soft opening in two weeks, will be inviting community partners (OSM)

Tom is presenting at the NASW National Conference in June, proposal symposium was accepted. Presenter (NASW member) registration \$415, Facebook fundraiser to help with registration cost

Community Partners: (volunteers, Pasquale's Pizza, Sewing By Joan) develop signed release for website and advertising

Tom meeting with Stephanie Grimes and Megan Andrews on March 26th

Copyright- prospective budget

Jaime participating in Run As One on April 7th

Reach out to volunteer list- invite to Free X opening

Tom meeting with researchers from Carnegie Mellon University- doing a study on E4 and E5 employment

Tom getting more active with Community Engagement Board

Received more donations for Free X- clothes and rice bags

Seton Hill professors are putting together an anthology- asked social workers (Tom) to contribute a chapter to their book- they want officer's rank, acting as social workers, who deployed in a combat zone

Motion to Close Meeting:

Katie, board approved.

Meeting Adjourned.