

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF  
SPECTRUM CHARTER SCHOOL  
HELD SEPTEMBER 20, 2017 AT SPECTRUM CHARTER SCHOOL

**Present:** Karen Lukacsena , Alesia Pascone, Linda Raimondi, Shanon Williams, Michele Gutman

**Staff Present:** Michelle Johnson, Jenni Carpenter

**Excused:** Barbara Bain

**Absent:**

**Guests:** Heather Yee, Heidi Buckley

**Call to Order and Introductions:** KL called the meeting to order at 7:00PM and introduced the members of staff and guests in attendance

**Minutes:**

A motion to approve minutes from the 8/16/17 Board Meeting was made by LR, Second by SW. All in attendance were in favor.

**Financial Report:**

- A motion to accept the financial report for 8/17/17-9/20/17 (distributed for review prior to the meeting) and to pay expenses was made by MG and seconded by SW. All in attendance were in favor.

**CEO Report:**

Michelle Johnson, CEO responded to director questions on the following matters:

- Development of Board manual committee was discussed, hope to be completed by October 2017. KL and MG will review policy and procedures.
- Enrollment is at 32.
- A motion to approve the Emergency Plan and Checklist was made by MG and seconded by LR. All in attendance were in favor.
- A motion to adopt curriculum materials (see list) for the 2017-2018 school year was made by LR and seconded by MG. All in attendance were in favor.
- A motion to approve agreement with PAEducator.net at \$400.00/year was made by SW and seconded by LR. All in attendance were in favor.
- A motion to approve the Allegheny Intermediate Unit 2017-2018 service agreement was made by LR and seconded by MG. All in attendance were in favor.
- Touch a Truck will be held 5/5/18.
- Principal discussed student and parent events including a Core Values pilot program, Mindfulness Training year 1, Wesley Spectrum Healthy Relationships training, Teacher Meet and Greet, Peace for One Day event, Amazon Smile Fundraising, Art therapy and Student Council.
- There has been no response yet from BoardsWork regarding a retreat.

- The Spectrum 20<sup>th</sup> Anniversary will take place in 2019. How will this coincide with the Capital Campaign?
- Public comment – Heather Yee
- Meeting suspended for Executive session at 7:45PM.
- Executive session ended at 8:36PM
- A motion to approve Heidi Buckley to the Spectrum Charter School Board of Directors was made by LR and seconded by MG. All in attendance were in favor.
- A motion to approve a stipend for additional Lead Teacher duties for Lori Yurkovich was made by LR and seconded by SW. All in attendance were in favor.
- A motion to approve hire of paraeducator Natalie Picone was made by LR and seconded by SW. All in attendance were in favor.
- A motion to approve addition of Administrative Assistant on the Spectrum Charter School's PNC Bank checking account to cash petty cash checks and make deposits was made by SW and seconded by LR. All in attendance were in favor.
- A motion to accept ID Solutions contract for Touch a Truck 5/5/18 with one change was made by LR and seconded by SW. All in attendance were in favor.
- Meeting was adjourned by KL at 8:46PM.

**The next Spectrum Charter School Board meeting is scheduled for Wednesday, October 18, 2017 at 7:00 PM at the Spectrum Charter School.**